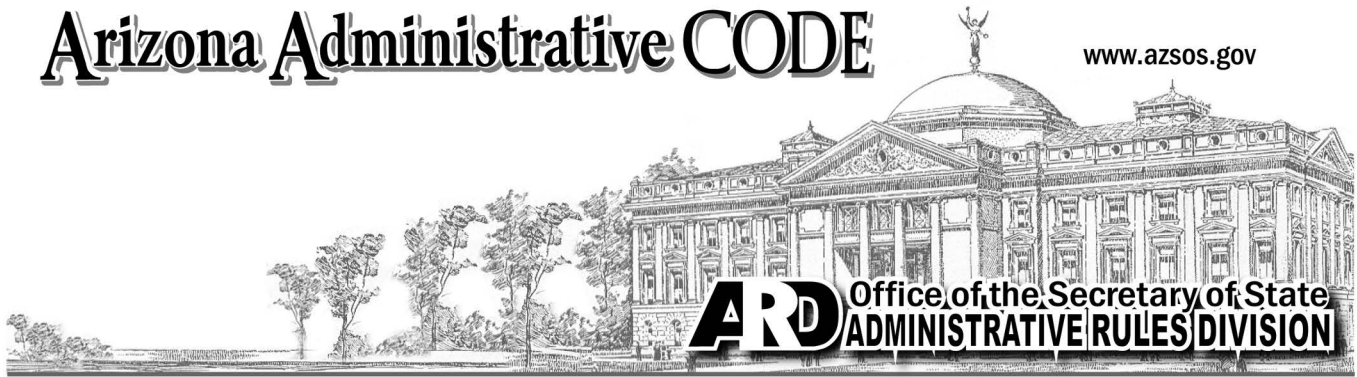




**TITLE 17. TRANSPORTATION**  
**CHAPTER 2. DEPARTMENT OF TRANSPORTATION- AERONAUTICS**  
**17 A.A.C. 2**

**Supplement Information**  
**Supp. 25-4**

Rules codified between October 1, 2025 through December 31, 2025 are underlined in this Chapter's table of contents.

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**The release of this Chapter in Supp. 25-4 replaces Supp. 25-2, 1-8 pages.**

Please note that the Chapter you are about to replace may have rules still in effect after the publication date of this supplement. Therefore, all superseded material should be retained in a separate binder and archived for future reference.

## PREFACE

Under Arizona law, the Department of State, Office of the Secretary of State (Office), Administrative Rules Division, accepts state agency rule notice and other legal filings and is the publisher of Arizona rules. The Office of the Secretary of State does not interpret or enforce rules in the *Administrative Code*. Questions about rules should be directed to the state agency responsible for the promulgation of the rule.

Scott Cancelosi, Director  
ADMINISTRATIVE RULES DIVISION

### RULES

The definition for a rule is provided for under A.R.S. § 41-1001. “*Rule*’ means an agency statement of general applicability that implements, interprets, or prescribes law or policy, or describes the procedures or practice requirements of an agency.”

### THE ADMINISTRATIVE CODE

The *Arizona Administrative Code* is where the official rules of the state of Arizona are published. The *Code* is the official codification of rules that govern state agencies, boards, and commissions.

The *Code* is separated by subject into Titles. Titles are divided into Chapters. A Chapter includes state agency rules. Rules in Chapters are divided into Articles, then Sections. The “R” stands for “rule” with a sequential numbering and lettering outline separated into subsections.

Rules are codified quarterly in the *Code*. Supplement release dates are printed on the footers of each Chapter.

First Quarter: January 1 - March 31  
Second Quarter: April 1 - June 30  
Third Quarter: July 1 - September 30  
Fourth Quarter: October 1 - December 31

For example, the first supplement for the first quarter of 2025 is cited as Supp. 25-1. Supplements are traditionally released three to four weeks after the end of the quarter because filings are accepted until the last day of the quarter.

Please note: The Office publishes by Chapter, not by individual rule Section. Therefore there might be only a few Sections codified in each Chapter released in a supplement. The Office links to these codified Sections in the Table of Contents of this Chapter.

### RULE HISTORY

Refer to the HISTORICAL NOTE at the end of each Section for the effective date of a rule. The note also includes the *Register* volume and page number in which the notice was published (A.A.R.) and beginning in supplement 21-4, the date the notice was published in the *Register*.

### AUTHENTICATION OF PDF CODE CHAPTERS

The Office began to authenticate Chapters of the *Code* in Supp. 18-1 to comply with A.R.S. §§ 41-1012(B) and A.R.S. § 41-5505.

A certification verifies the authenticity of each *Code* Chapter posted as it is released by the Office of the Secretary of State. The authenticated pdf of the *Code* includes an integrity mark with a certificate ID. Users should check the validity of the signature, especially if the pdf has been downloaded. If the digital signature is invalid it means the document’s content has been compromised.

### HOW TO USE THE CODE

Rules may be in effect before a supplement is released by the Office. Therefore, the user should refer to issues of the *Arizona Administrative Register* for recent updates to rule Sections.

### ARIZONA REVISED STATUTE REFERENCES

The Arizona Revised Statutes (A.R.S.) are available online at the Legislature’s website, [www.azleg.gov](http://www.azleg.gov). An agency’s authority note to make rules is often included at the beginning of a Chapter. Other Arizona statutes may be referenced in rule under the A.R.S. acronym.

### SESSION LAW REFERENCES

Arizona Session Law references in a Chapter can be found at the Secretary of State’s website, [www.azsos.gov](http://www.azsos.gov) under Services-> Legislative Filings.

### EXEMPTIONS FROM THE APA

It is not uncommon for an agency to be exempt from the steps outlined in the rulemaking process as specified in the Arizona Administrative Procedures Act, also known as the APA (Arizona Revised Statutes, Title 41, Chapter 6, Articles 1 through 10). Other agencies may be given an exemption to certain provisions of the Act.

An agency’s exemption is written in law by the Arizona State Legislature or under a referendum or initiative passed into law by Arizona voters.

When an agency files an exempt rulemaking package with our Office it specifies the law exemption in what is called the preamble of rulemaking. The preamble is published in the *Register* online at [www.azsos.gov/rules](http://www.azsos.gov/rules), click on the *Administrative Register* link.

Editor’s notes at the beginning of a Chapter provide information about rulemaking Sections made by exempt rulemaking. Exempt rulemaking notes are also included in the historical note at the end of a rulemaking Section.

The Office makes a distinction to certain exemptions because some rules are made without receiving input from stakeholders or the public. Other exemptions may require an agency to propose exempt rules at a public hearing.

### PERSONAL USE/COMMERCIAL USE

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*Rhonda Paschal, rules managing editor, assisted with the editing of this Chapter.*

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## Administrative Rules Division

The Arizona Secretary of State electronically publishes each A.A.C. Chapter with a digital certificate. The certificate-based signature displays the date and time the document was signed and can be validated in Adobe Acrobat Reader.

## TITLE 17. TRANSPORTATION

## CHAPTER 2. DEPARTMENT OF TRANSPORTATION- AERONAUTICS

## Supp. 25-4

Chapter heading amended by Notice of Final Rulemaking at 17 A.A.R. 2151, effective January 1, 2012 (Supp. 11-4).

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- OPERATION AND MANAGEMENT

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## TITLE 17. TRANSPORTATION

## CHAPTER 2. DEPARTMENT OF TRANSPORTATION- AERONAUTICS

## ARTICLE 1. GENERAL PROVISIONS

**R17-2-101. Definitions**

In this Chapter, the following definitions shall apply:

“After-hours” means hours beyond those determined by airport management as appropriate to meet the seasonal demand.

“Aircraft ramp area” means an artificially surfaced section of airport ground designed and used for aircraft parking with access to a taxiway.

“Airport” means the geographical boundaries of the property owned by the Arizona Department of Transportation known as the Grand Canyon National Park Airport.

“Airport business” means any business venture operating inside the boundaries of the Grand Canyon National Park Airport or relying on business generated as a result of the presence of the airport, its customers, or employees.

“Airport gate” means an entryway onto an apron, not on leased property, whether through a fence or a building.

“Airport leaseholder” means a user of the airport under a lease agreement with the Department.

“Airport management” means one or more persons designated by the Director as responsible for the management of the airport and its operations.

“Airport operations area” means an area of the airport, within a fenced perimeter, including a runway, taxiway, apron, or other FAA-mandated safety areas that are used or intended to be used for landing, takeoff, or the surface maneuvering of aircraft.

“Airport terminal building” means a building owned by the airport that is used for accommodating the enplaning and deplaning of passengers and other associated activities.

“Apron” means an artificially surfaced area of ground designed and used for the parking and storage of aircraft at an airport.

“Commercial aviation” means the scheduled or non-scheduled transportation by air of persons or property for compensation or hire under FAA regulations.

“Commercial fuel handling” means the sale, storage, transportation, or distribution of fuels for compensation.

“Commercial ground transportation” means the non-air transportation of persons or property to or from the airport for compensation.

“Commercial service aircraft” means any aircraft while being used for commercial aviation purposes.

“Commercial service aircraft passenger” means a person, other than aircraft flight crew, who enplanes, deplanes, or who is onboard a commercial service aircraft.

“Commercial use ramp” means an apron designated by airport management for the parking of commercial service aircraft and the enplaning or deplaning of commercial service aircraft passengers.

“Department” Department has the meaning prescribed in A.R.S. § 28-101

“Direct costs” means labor, materials, and variable overhead expenses that are directly associated with a specific service.

“Director” means the Director of the Arizona Department of Transportation or the Director’s designee.

“Disabled aircraft” means an aircraft that requires assistance to move from any position on a runway, taxiway, or apron area of the airport.

“Disabled aircraft support equipment” means any equipment used to assist aircraft movement from any position on a runway, taxiway, or apron area of the airport.

“Electronic access security badge” means a credential issued by airport management to a person for identification as an employee of the airport, an airport tenant, or an airport contractor authorized to open electronically controlled gates.

“FAA” means the Federal Aviation Administration of the United States Department of Transportation.

“Fixed base operator” means an airport business that provides airport user services, including but not limited to, commercial fuel handling within the boundaries of the airport.

“Fuel” means all flammable fluids composed of a mixture of selected hydrocarbons manufactured and blended for the purpose of aircraft, railroad, or motor vehicle propulsion.

“Fuel supplier” means an airport business that dispenses fuel to retail customers or into vehicles owned or operated by that business.

“Lease” means a contract granting use or occupation of property during a specified period in exchange for a specified compensation.

“License agreement” means a contract granting use or occupation of a portion of the terminal or other state-owned building in exchange for a specific compensation.

“Maximum landing weight” means the maximum weight at which an aircraft may normally be landed as determined by the manufacturer.

“NFPA” means the National Fire Protection Association.

“Non-terminal ramp area” means the portion of aircraft ramp area designated by airport management for the parking of aircraft when use of a terminal building is not required.

“Operating agreement” means a contract granting the privilege to conduct commercial operations at the airport in exchange for a specific compensation.”

“Overnight parking” means the act of leaving a motor vehicle unoccupied between the hours of sunset and sunrise on airport property that is not leased.

“Permit holder” means a person, partnership, association, firm, or corporation that owns or operates a business at the airport under a use permit.

“Public use terminal” means a structure designated for use by the general public that is not specifically restricted or dedicated to any one airport business.

“Retail sales” means all sales activities at the airport not directly related to the transportation of persons or property. Sales include but are not limited to food, beverages, souvenirs, sundries, books, newspapers, and magazines.

“Rotorcraft” means a heavier-than-air aircraft that depends principally for its support in flight on the lift generated by one or more rotors.

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“Security badge” means a credential issued by airport management to a person for identification as an employee of the airport, an airport tenant, or an airport contractor.

“Self-fuel dispensing or handling” means non-commercial fuel delivery to an aircraft, provided by the owner or operator.

“State” means the state of Arizona or its agents.

“Sunset” and “sunrise” have the same meaning and daily calculation as prescribed by the United States Naval Observatory (USNO), which is available on the internet at <http://aa.usno.navy.mil> or in hardcopy format from airport management.

“Taxiway” means an artificially surfaced strip of ground designed and used for the ground movement of aircraft at an airport.

“Terminal ramp area” means the portion of aircraft ramp area designated by airport management for the parking of aircraft when use of a terminal building is required.

“Terminal road” means an artificially surfaced strip of ground positioned in front of an airport terminal building, which is designated by airport management for the parking of vehicles and the loading or unloading of passengers.

“Terminal space” means any area within a structure designated as a terminal and used by the public for transitioning between aircraft and ground transportation.

“TSA” means the Transportation Security Administration of the United States Department of Homeland Security.

“Use permit” means a contract granting the privilege to conduct commercial operations at the airport in exchange for a specific compensation.

“Vehicle” means any equipment, other than aircraft, that is used for transporting persons or property.

**Historical Note**

Adopted effective May 2, 1990 (Supp. 90-2). Amended effective March 17, 1995 (Supp. 95-1). Amended by final rulemaking at 12 A.A.R. 4437, effective January 6, 2007 (Supp. 06-4). Amended by final rulemaking at 17 A.A.R. 2151, effective January 1, 2012 (Supp. 11-4). Amended by final rulemaking at 31 A.A.R. 4090 (October 24, 2025), effective December 9, 2025 (Supp. 25-4).

**ARTICLE 2. GRAND CANYON NATIONAL PARK AIRPORT - OPERATION AND MANAGEMENT****R17-2-201. Fees and Charges for Services and Use of Facilities and Equipment at the Airport**

The fees and charges in Table 1 apply to all tenants and users of the airport and its facilities.

**Historical Note**

Adopted effective May 2, 1990 (Supp. 90-2). Amended effective February 17, 1994 (Supp. 94-1). Amended by final rulemaking at 12 A.A.R. 4437, effective January 6, 2007 (Supp. 06-4). Amended by final rulemaking at 17 A.A.R. 2151, effective January 1, 2012 (Supp. 11-4).

**Table 1. Grand Canyon National Park Airport Fees and Charges**

| <b>Landing Fees</b>                                                                                                                                                    |                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------|
| For commercial flight operations landing at the airport including, but not limited to, air carrier, air taxi, air tour, and air freight:                               |                                                                                                                                                |
| Single-engine fixed wing, multi-engine fixed wing, or rotorcraft using the airport operations area                                                                     | \$1.05 per 1,000 lbs., or part of 1,000 lbs., of FAA-certified maximum landing weight                                                          |
| Rotorcraft not using the airport operations area                                                                                                                       | \$0.30 per 1,000 lbs., or part of 1,000 lbs., of FAA-certified maximum landing weight                                                          |
| <b>Aircraft Parking Fees</b>                                                                                                                                           |                                                                                                                                                |
| For non-commercial service aircraft parking areas within airport boundaries designated by airport management:                                                          |                                                                                                                                                |
| Single-engine fixed wing or rotorcraft                                                                                                                                 | \$50.00 per month, if parked in designated public tie-down areas<br>Daily rate is one-tenth of the monthly rate                                |
| Multi-engine fixed wing or rotorcraft                                                                                                                                  | \$100.00 per month, if parked in designated public tie-down areas<br>Daily rate is one-tenth of the monthly rate                               |
| <b>Terminal Fees</b>                                                                                                                                                   |                                                                                                                                                |
| Advertising space                                                                                                                                                      | \$5.00 per sq. ft. (sign size), per month, for terminal and counter areas<br>\$8.00 per sq. ft. (sign size), per month, for outdoor sign space |
| After-hours terminal use                                                                                                                                               | \$200.00 per hour, or part of an hour, in excess of 10 minutes after scheduled terminal closure                                                |
| Public address system                                                                                                                                                  | \$35.00 per monthly subscription to use the public address system                                                                              |
| Retail sales space                                                                                                                                                     | \$26.00 per sq. ft., per year                                                                                                                  |
| Terminal counter space                                                                                                                                                 | \$26.00 per sq. ft., per year                                                                                                                  |
| Terminal office space                                                                                                                                                  | \$26.00 per sq. ft., per year                                                                                                                  |
| <b>Gate Fees</b>                                                                                                                                                       |                                                                                                                                                |
| For loading or unloading commercial service aircraft passengers through an airport gate not open to the public that provides access to or from the aircraft ramp area: |                                                                                                                                                |

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## CHAPTER 2. DEPARTMENT OF TRANSPORTATION- AERONAUTICS

|                                                                                                                                                                      |                                                                                                                                                                                               |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Airport leaseholder using an aircraft with a maximum landing weight of:                                                                                              |                                                                                                                                                                                               |
| Less than 12,500 lbs.                                                                                                                                                | \$1.00 per flight                                                                                                                                                                             |
| 12,500 lbs. to 44,999 lbs.                                                                                                                                           | \$5.00 per flight                                                                                                                                                                             |
| 45,000 lbs. to 99,999 lbs.                                                                                                                                           | \$10.00 per flight                                                                                                                                                                            |
| 100,000 lbs. to 199,999 lbs.                                                                                                                                         | \$50.00 per flight                                                                                                                                                                            |
| 200,000 lbs. or greater                                                                                                                                              | \$75.00 per flight                                                                                                                                                                            |
| Non-airport leaseholder using an aircraft with a maximum landing weight of:                                                                                          |                                                                                                                                                                                               |
| Less than 12,500 lbs.                                                                                                                                                | \$1.50 per flight                                                                                                                                                                             |
| 12,500 lbs. to 44,999 lbs.                                                                                                                                           | \$7.50 per flight                                                                                                                                                                             |
| 45,000 lbs. to 99,999 lbs.                                                                                                                                           | \$15.00 per flight                                                                                                                                                                            |
| 100,000 to 199,999 lbs.                                                                                                                                              | \$100.00 per flight                                                                                                                                                                           |
| 200,000 lbs. or greater                                                                                                                                              | \$150.00 per flight                                                                                                                                                                           |
| <b>Fuel Flowage Fees</b>                                                                                                                                             |                                                                                                                                                                                               |
| Fuel flowage                                                                                                                                                         | \$0.03 per gallon of fuel delivered to the airport, and \$0.07 per gallon of fuel sold at the airport                                                                                         |
| <b>Equipment Use Fees</b>                                                                                                                                            |                                                                                                                                                                                               |
| Aircraft tug                                                                                                                                                         | \$100.00 per use                                                                                                                                                                              |
| Auxiliary power unit                                                                                                                                                 | \$100.00 per use                                                                                                                                                                              |
| Non-aviation equipment                                                                                                                                               | As negotiated                                                                                                                                                                                 |
| Passenger stairs                                                                                                                                                     | \$100.00 per use                                                                                                                                                                              |
| Portable heater                                                                                                                                                      | \$50.00 per use                                                                                                                                                                               |
| <b>Miscellaneous Fees</b>                                                                                                                                            |                                                                                                                                                                                               |
| Clean up of hazardous materials                                                                                                                                      | Direct costs                                                                                                                                                                                  |
| Disabled aircraft assistance                                                                                                                                         | Direct costs                                                                                                                                                                                  |
| Disabled aircraft support equipment                                                                                                                                  | Direct costs                                                                                                                                                                                  |
| Repairs of damage to airport property                                                                                                                                | Direct costs                                                                                                                                                                                  |
| Storage of crash debris                                                                                                                                              | \$25.00 per sq. ft., per month, or part of a month beyond 72 hours after release of the crash debris by the FAA or National Transportation Safety Board                                       |
| Use of airport personnel, whether requested or required by regulation, when the FAA Air Control Tower is closed                                                      | \$100.00 per landing, take-off, or if on standby, for each 30-minute increment                                                                                                                |
| <b>Commercial Ground Transportation Fees</b>                                                                                                                         |                                                                                                                                                                                               |
| All commercial ground transportation use permit holders shall report and pay monthly the following fees and charges as appropriate:                                  |                                                                                                                                                                                               |
| Daily airport access charge                                                                                                                                          | \$100.00 per day charged to any commercial ground transportation company that accesses the airport without an annual airport access permit                                                    |
| Annual airport access permit                                                                                                                                         | \$20.00 per vehicle for an airport leaseholder<br>\$25.00 per vehicle for a non-airport leaseholder                                                                                           |
| Commercial ground transportation                                                                                                                                     | \$7.00 per vehicle each time the vehicle is used on the airport for the purpose of loading or unloading passengers                                                                            |
| Terminal road parking permit                                                                                                                                         | \$10.00 per use for an airport leaseholder<br>\$20.00 per use for a non-airport leaseholder                                                                                                   |
| <b>Vehicle Parking Fees</b>                                                                                                                                          |                                                                                                                                                                                               |
| For areas located within the airport boundaries and designated by airport management for restricted parking:                                                         |                                                                                                                                                                                               |
| Daily commercial ground transportation use permit parking                                                                                                            | \$10.00 per vehicle, per day, or any portion of a 24-hour period for an airport leaseholder<br>\$15.00 per vehicle, per day, or any portion of a 24-hour period for a non-airport leaseholder |
| Monthly commercial ground transportation use permit parking                                                                                                          | \$100.00 per vehicle, per month, for an airport leaseholder<br>\$150.00 per vehicle, per month, for a non-airport leaseholder                                                                 |
| Overnight parking, commercial vehicles in excess of designated number as specified by license agreement as defined in R17-2-101, or use permit, and private vehicles | \$10.00 per vehicle, per 24-hour period<br>\$100.00 per vehicle, per month, in designated area                                                                                                |
| Rental car parking                                                                                                                                                   | Auto storage, in a designated area, as established by use permit terms                                                                                                                        |

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## CHAPTER 2. DEPARTMENT OF TRANSPORTATION- AERONAUTICS

| <b>Retail Sales of Goods or Services</b>                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Fees are a percentage of gross receipts, as defined under A.R.S. § 42-5001, of all retail sales after federal, state, and local taxes, except as negotiated in each use permit. Use permits shall be based on highest bids that are in the best interest of the airport and shall contain provisions for not less than the percentage in this schedule: |                                                                                                                                                                                                                                                                                                       |
| Air tour flights originating at the airport regardless of where the tour was sold                                                                                                                                                                                                                                                                       | 1.5%                                                                                                                                                                                                                                                                                                  |
| Vendor fuel sales                                                                                                                                                                                                                                                                                                                                       | 5%                                                                                                                                                                                                                                                                                                    |
| Other                                                                                                                                                                                                                                                                                                                                                   | As negotiated                                                                                                                                                                                                                                                                                         |
| <b>Use of Other Facilities Outside the Terminal</b>                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                       |
| Use of other facilities outside the terminal                                                                                                                                                                                                                                                                                                            | As negotiated                                                                                                                                                                                                                                                                                         |
| <b>Security Fees</b>                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                       |
| For airport employees, airport tenant employees, and airport users for badges and to meet security requirements of the FAA and TSA                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                       |
| Security badge                                                                                                                                                                                                                                                                                                                                          | \$25.00 per year                                                                                                                                                                                                                                                                                      |
| Replacement security badge                                                                                                                                                                                                                                                                                                                              | \$50.00 for first lost security badge occurrence<br>\$100.00 for second lost security badge occurrence<br>\$150.00 for third lost security badge occurrence                                                                                                                                           |
| Unreturned security badge                                                                                                                                                                                                                                                                                                                               | \$200.00 for failure to return security badge at termination of employment (charged to airport tenant)                                                                                                                                                                                                |
| Electronic access security badge                                                                                                                                                                                                                                                                                                                        | \$30.00 per year for a badge providing access to the airfield and other secured areas                                                                                                                                                                                                                 |
| Replacement electronic access security badge                                                                                                                                                                                                                                                                                                            | \$60.00 for first lost electronic access security badge occurrence<br>\$120.00 for second lost electronic access security badge occurrence<br>\$180.00 for third lost electronic access security badge occurrence                                                                                     |
| Unreturned electronic access security badge                                                                                                                                                                                                                                                                                                             | \$250.00 for failure to return electronic access security badge at termination of employment (charged to airport tenant)                                                                                                                                                                              |
| Security screening                                                                                                                                                                                                                                                                                                                                      | \$150.00 per flight for use of airport security screening facilities                                                                                                                                                                                                                                  |
| Security violation charge                                                                                                                                                                                                                                                                                                                               | \$100.00 per violation of airport, FAA, or TSA security regulations<br>\$250.00 for each additional violation in a 30-day period                                                                                                                                                                      |
| <b>Commercial Use Ramp Fees</b>                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                       |
| Exclusion. This fee does not apply to any commercial service aircraft that provides air tours departing from and returning to the airport or to air tour flights that bring commercial service aircraft to the airport for this purpose:                                                                                                                |                                                                                                                                                                                                                                                                                                       |
| Terminal ramp area                                                                                                                                                                                                                                                                                                                                      | \$15.00 per hour for any commercial service aircraft that does not qualify for the exclusion to a maximum of \$60.00 per use                                                                                                                                                                          |
| Non-terminal ramp area                                                                                                                                                                                                                                                                                                                                  | \$10.00 per hour for any commercial service aircraft that does not qualify for the exclusion to a maximum of \$40.00 per use                                                                                                                                                                          |
| <b>Water Usage Fees</b>                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                       |
| Water usage                                                                                                                                                                                                                                                                                                                                             | Water usage fees consist of the total direct cost of water paid by the Department for Airport usage, including all fees and taxes, the actual cost per gallon of all expenses for water testing, repair and maintenance to the water delivery system for the Airport, and an administrative fee of 5% |

**Historical Note**

New Table 1 made by final rulemaking at 12 A.A.R. 4437, effective January 6, 2007 (Supp. 06-4). Amended by final rulemaking at 17 A.A.R. 2151, effective January 1, 2012 (Supp. 11-4). Amended by final rulemaking at 31 A.A.R. 4090 (October 24, 2025), effective December 9, 2025 (Supp. 25-4).

**R17-2-202. Airport Use Permits**

- A.** A user operating commercially at the airport shall first obtain a use permit or be subject to a \$100.00 fine for each infraction. Use permits are required for the following activities:
1. Commercial aviation;
  2. Commercial ground transportation;
  3. Commercial fuel handling; and
  4. Airport business.

- B.** An aircraft owner or operator desiring to dispense fuel to the owner's or operator's own aircraft shall first obtain a self fueling or handling permit or be subject to a \$100.00 fine for each infraction.
- C.** A use permit shall contain, at minimum, provisions governing the following subjects:
1. Minimum insurance coverage in the amount required by the Department of Administration's Risk Management Section, naming the state as co-insured;

## TITLE 17. TRANSPORTATION

## CHAPTER 2. DEPARTMENT OF TRANSPORTATION- AERONAUTICS

2. Billing, payment, and audit procedures and the penalties for non-compliance;
3. Data reporting in a timely manner, upon request of the airport management or other agency. This data may include, but is not limited to:
  - a. Gross receipts,
  - b. Aircraft landings,
  - c. Aircraft tie-downs,
  - d. Equipment utilized,
  - e. Enplanements,
  - f. Gallons and types of fuel pumped, and
  - g. Passengers transported each way, to or from the airport;
4. A list of all employees with access to airport security areas and any changes in the list. In addition, the fixed base operator shall provide verification of compliance with employee security checks required under federal, state, and local laws, rules, regulations, and policies governing the use of the airport;
5. Evidence of compliance with all other jurisdictions' requirements for permits, licenses, insurance and certificates; and
6. Detailed descriptions of any space within the public use terminal assigned to the commercial user and provisions describing allowable uses for the space as well as minimum expected maintenance of the facilities provided.

**Historical Note**

Adopted effective May 2, 1990 (Supp. 90-2). Amended by final rulemaking at 12 A.A.R. 4437, effective January 6, 2007 (Supp. 06-4).

**R17-2-203. Minimum Requirements for Fixed Base Operators**

- A.** Before entering into a contract or commencing any operation at the airport as a fixed base operator, each fixed base operator shall:
1. Hold a commercial fuel handling use permit;
  2. Submit to airport management, a verified statement that contains a detailed description of the scope of the intended operation. This statement shall include:
    - a. The means and methods that will be employed to accomplish the aviation operation, including how the operating standards and requirements will be met; and
    - b. The nature of ownership and the responsible parties. If the responsible party is:
      - i. An individual, include the person's name and address;
      - ii. A partnership, includes the names and addresses of all the partners; or
      - iii. A corporation, association, or other organization, include the names of the president, vice president, secretary, and managing officer or managing employee;
  3. Possess a minimum of three years experience, within the past five years, in managing a fixed base operation at an airport.
    - a. The experience requirement applies either to:
      - i. The individual owner, if a sole proprietorship;
      - ii. One of the partners, if a partnership; or
      - iii. The permanent full-time managing officer or employee, if a corporation.
    - b. If more than one person shares the full-time management responsibilities and duties of the organization,

their collective management experience may be used to satisfy subsection (A)(3) if that experience encompasses each particular service or operation proposed;

4. Provide to airport management, a complete certified financial statement, prepared by an independent accounting firm;
  5. Provide to airport management, evidence of current public liability insurance coverage in the minimum amount required by the Department of Administration's Risk Management Section, naming the state as co-insured. Hangarkeeper's liability insurance may be required if aircraft are on the premises for safekeeping, storage, service, or repair; and
  6. Submit to airport management, a verified statement that there is a commitment from a fuel supplier to supply fuel. The commitment shall specify the types and volumes of fuel available to the fixed base operator.
- B.** Upon commencing operations, a fixed base operator shall:
1. Provide to airport management, an annual financial statement at the close of the state's fiscal year;
  2. Obtain and keep current, during the term of the use permit, all required federal, state, and local licenses and ensure compliance with all federal, state, and local laws, rules, regulations, and policies governing the use of the airport;
  3. Remain available as required by airport management, either individually or in connection with the other fixed base operators situated at the airport, to provide service and to respond to emergencies during after-hours;
  4. Report all data pertaining to gallons and types of fuel pumped and other types of information as required by additional use permits. Reports shall be provided to the airport management and other requesting agencies in a timely manner;
  5. Report all activity for which fees are established and pay all fees before the 10th calendar day of each month;
  6. Retain all financial records at the airport for five years and comply with all auditing requirements in the use permit;
  7. Provide airport management with a list of all employees with access to airport security areas and notify airport management of any changes;
  8. Provide verification of compliance with employee security checks required under federal, state, and local laws, rules, regulations, and policies governing the use of the airport;
  9. Comply with all FAA and NFPA inspection criteria;
  10. Provide airport management with a copy of written fueling operations procedures, safety and inspection manuals, and records, as required by FAA and NFPA regulations; and
  11. Maintain an approved, written, spill-prevention contingency and control plan that meets all applicable federal and state standards.

**Historical Note**

Adopted effective May 2, 1990 (Supp. 90-2). Amended by final rulemaking at 12 A.A.R. 4437, effective January 6, 2007 (Supp. 06-4). Section heading corrected per Department's request as amended by final rulemaking at 12 A.A.R. 4437, effective January 6, 2007 (Supp. 09-2). Amended by final rulemaking at 31 A.A.R. 4090 (October 24, 2025), effective December 9, 2025 (Supp. 25-4).



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**R17-2-204. Airport Ground Leases**

- A.** The Department may enter into leases of airport property.
- B.** All leases of airport property, other than the existing or any future public use facility, shall be based on a competitive sealed proposal process as specified in A.R.S. § 41-2534. At a minimum, leases shall be based on a price per square foot of property as valued through an appraisal of that property. In addition, leases shall contain provisions for not less than the percentage in the following schedule:
1. Food and beverage - 5%
  2. Rental of personal property - 10%
  3. Retail sales of merchandise - 10%
  4. Other - As negotiated.

**Historical Note**

Adopted effective May 2, 1990 (Supp. 90-2). Amended by final rulemaking at 12 A.A.R. 4437, effective January 6, 2007 (Supp. 06-4). Amended by final rulemaking at 31 A.A.R. 4090 (October 24, 2025), effective December 9, 2025 (Supp. 25-4).

**R17-2-205. Airport Parking Limitations; Prohibited Activities**

- A.** For a special occasion, or during an emergency, airport management may impose parking limitations as circumstances require.
- B.** A person or entity using the airport and its facilities shall not:
1. Park a vehicle in an area designated a no parking zone as indicated by a sign or red painted curb;
  2. Drive or park a vehicle in any area on airport property that is closed by the use of a barricade, chain, or other traffic control device;
  3. Park a vehicle on a pedestrian path, sidewalk, or safety zone;
  4. Park a vehicle in a manner or location that obstructs another parked vehicle; or
  5. Camp on airport parking lots.

**Historical Note**

Adopted effective March 17, 1995 (Supp. 95-1). Amended by final rulemaking at 12 A.A.R. 4437, effective January 6, 2007 (Supp. 06-4). Amended by final rulemaking at 31 A.A.R. 4090 (October 24, 2025), effective December 9, 2025 (Supp. 25-4).

**R17-2-206. Airport Impoundment Procedures; Notice of Impound**

This Section applies to all persons or entities using the airport and its facilities:

1. Airport management may remove and impound any aircraft or other vehicle found on state property if an owner has:
  - a. Parked the aircraft or vehicle in an area designated and posted as a restricted area;
  - b. Parked the aircraft or vehicle in violation of this Article;
  - c. Abandoned the aircraft or vehicle on airport property for more than 14 days without prior notification and permission of airport management;
  - d. Failed to pay parking fees for 15 days after the date a parking statement is attached to the aircraft or vehicle, indicating that a parking fee is due; or
  - e. Parked the aircraft or vehicle in a manner or location that constitutes a hazard or impediment to the general public or to the movement and operation of aircraft or emergency equipment.

## 2. Notice of Impound.

- a. An authorized agent of the airport's management, at the time of removal for impound, shall post a Notice of Impound as near to the location from which the aircraft or vehicle was removed as is practical, and a copy of the notice shall be mailed to the address listed on the:
  - i. Aircraft or vehicle,
  - ii. Vehicle registration in the aircraft or vehicle, or
  - iii. Airport records.
- b. If no address is available under subsection (2)(a), airport management, within a period of 10 business days from the date of impoundment, shall twice publish the Notice of Impound in a daily newspaper with a general circulation in Coconino County. The notice shall describe the:
  - i. Aircraft or vehicle,
  - ii. Parking violation that necessitated the impoundment,
  - iii. Location to which the aircraft or vehicle was impounded,
  - iv. Name and address of the person to contact regarding the impoundment, and
  - v. Owner's right to file a request for a hearing under subsection (5).

## 3. Airport management shall ensure that:

- a. A vehicle is removed by a tow truck registered with the Department of Public Safety, and
- b. An aircraft is removed by a fixed base operator that has complied with R17-2-203.

## 4. Costs to the owner. The owner of an aircraft or vehicle is responsible for all costs involved in the removal, impoundment, and storage of the aircraft or vehicle, plus any costs incurred by publication of the Notice of Impound.

## 5. Hearing requests. Any person subject to a decision made by airport management under this Chapter may request a hearing with the Director. The person shall submit a written request for the hearing to the Department not more than 30 days after the action taken by airport management. The hearing shall be held in accordance with A.R.S. Title 41, Chapter 6, Article 6 and 17 A.A.C. 1, Article 5.

**Historical Note**

Adopted effective March 17, 1995 (Supp. 95-1). Amended by final rulemaking at 12 A.A.R. 4437, effective January 6, 2007 (Supp. 06-4). Amended by final rulemaking at 17 A.A.R. 2151, effective January 1, 2012 (Supp. 11-4). Amended by final rulemaking at 31 A.A.R. 4090 (October 24, 2025), effective December 9, 2025 (Supp. 25-4).

**ARTICLE 3. AIRCRAFT REGISTRATION****R17-2-301. Definitions**

The following terms apply to this Article unless otherwise specified:

"Aircraft" has the same meaning as defined in A.R.S. § 28-8201.

"Aircraft fees" means the fees due to the Department at the time of registration and consisting of the general registration fee imposed under A.R.S. § 28-8325; the license tax imposed under A.R.S. Title 28, Chapter 25, Article 4; and applicable penalty.

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“Day” means the 24-hour period from one midnight to the following midnight.

“Department” has the same meaning as defined in A.R.S. § 28-101.

“Expiration date” means the day, month, and year in which an aircraft registration expires.

“Initial registration” means the first time an aircraft is subject to registration in Arizona.

“Lien recording fee” means the recording fee prescribed by the Federal Aviation Administration.

“Registration certificate” means proof, issued by the Department, of the aircraft’s registration in this state.

“Registration cycle” means the time-frame during which an aircraft registration is valid.

**Historical Note**

New Section made by final rulemaking at 31 A.A.R. 1950 (June 20, 2025), effective August 3, 2025 (Supp. 25-2).

**R17-2-302. Aircraft Registration**

- A.** The Department shall assign a staggered expiration date when issuing an initial registration to an aircraft.
  - 1. The initial registration expires on the last day of the month, 12 months from the month the aircraft is subject to Arizona registration.
  - 2. The subsequent expiration dates expire 12 months from the expiration of the previous registration cycle.
- B.** Registration requirements. A person applying to register or to renew the registration of an aircraft shall submit the following:
  - 1. A request for registration from either:
    - a. A completed application for aircraft registration, provided by the Department, when applying for registration; or
    - b. Identifying aircraft registration information as indicated by the Department when renewing a registration;
  - 2. Payment of aircraft fees, as applicable, which may be submitted as multiple partial payments, but the registration of the aircraft is not complete until the full payment is received; and
  - 3. An aircraft exemption affidavit, if applicable.
- C.** Exemptions. A person who owns an aircraft exempt from registration or license tax or both must declare their exempt status on an aircraft exemption affidavit, provided by the Department, at the time of registration. An active-duty military personnel member must resubmit the affidavit annually and a

tribal member will need to resubmit the affidavit if the tribal member’s address changes.

- D.** Proration of fees. The Department shall prorate an aircraft license tax as applicable under A.R.S. § 28-8322.01.
- E.** Date of receipt. The date of receipt for the items required under subsections (B) and (C) shall be the following:
  - 1. The date of the completed electronic transaction, or
  - 2. The date of the postmark stamped on the mailed items.
- F.** Evidence of registration. The Department shall issue a registration certificate and receipt as evidence of registration.
- G.** Assessment, penalty, and lien. A person that fails to register and pay their aircraft fees in full within 60 days of the aircraft’s entry into this state, within 60 days of purchase or lease, or by the annual expiration date established in subsection (A) will be subject to an assessment under A.R.S. § 28-8328 and a penalty under A.R.S. § 28-8329. To determine if an assessment is to be issued, any part of a calendar day that an aircraft spends on the ground is counted as one day toward the determination of whether the aircraft is required to be registered and whether aircraft registration fees, assessments, penalties, and liens are to be collected. After 30 days from the issuance of the assessment, the Department may record a lien under A.R.S. § 28-8330 on the aircraft. To release the lien, a person will need to submit to the Department the full payment of the outstanding aircraft fees and a lien recording fee when the lien is filed with the Federal Aviation Administration.
- H.** Fleet. A person who owns two or more aircraft may request to have the aircraft registrations expire on the same date by submitting an application provided by the Department and a list of all aircraft to be included in the fleet at least 30 days before the registration.
  - 1. The Department shall establish a registration cycle that expires on the last day of the month selected by the aircraft owner. The month selected must be the established expiration month of a currently registered aircraft.
  - 2. Aircraft eligible to be placed into an unexpired fleet must be within at least three months prior to the aircraft’s registration expiration date, if currently registered, or at any time, if the aircraft’s registration is expired.
  - 3. The Department shall prorate aircraft license tax as applicable under A.R.S. § 28-8322.02.
  - 4. The person shall pay any aircraft fees and submit an aircraft exemption affidavit, if applicable.

**Historical Note**

New Section made by final rulemaking at 31 A.A.R. 1950 (June 20, 2025), effective August 3, 2025 (Supp. 25-2).